

Prince of Peace Catholic School

School Board Agenda

May 24, 2023

6:45PM – School Library

1. Opening Prayer
2. Roll Call

Aude Baker Connell Isenhour Lingle Morhardt
Nelson Newcomb Ruden Fr. Paul Appel Fr. John Lamansky
Mr. Brown

Additional Attendance:

Stephanie Burke
Jennifer George

Aude, Morhardt, Nelson, Father Paul - excused

Due to Father Paul's vacation, he has designated Father Lamansky to sit in his place.

3. Call Meeting to Order at 6:48PM
4. Approval of Minutes
 - a. Isenhour/Ruden/carried
5. Approval of Agenda
 - a. Lingle/Baker/carried
6. Communications
 - a. Isenhour – A current school family is concerned that their tuition will increase if they don't qualify for the new ESA guidelines.
 - b. Ruden was also approached with this same concern.
 - c. Principal Brown reported that there will be communication going out to current families regarding the new ESA rules and how to apply. The school will be holding open sessions for families to use school computers to complete the application process. Application for ESA will be required to receive STO funds. Scholarships will be given to current families that do not qualify for ESA. We will need to have the rejection notice from ESA to validate qualification for scholarships.
 - d. Ruden reported that she reached out to Julie Witt to see if she would be willing to do some IT work for the school. She has some additional questions regarding specific needs. Father Lamansky will work with LuAnn to understand what the school's current back-end setup is and will reach out to Julie to provide additional information.
7. Finance Reports
8. Administration Reports
 - a. Athletic Director
 - i. Written report submitted.

- ii. Asst Principal Burke reported that Trudy Murphy will be taking over the scheduling of team pictures.
 - b. Advancement Director
 - i. Written report submitted.
 - ii. President Connell added commentary on the possibility of STO going away over the next few years.
 - c. Business Manager
 - i. Written report submitted.
 - ii. President Connell reported that the diocese's insurance will not allow for the 15 passenger vans. We are currently waiting to hear back on the CCDA grant for \$90K so we can begin exploring alternative options that will fit insurance requirements and serve the school's needs.
 - d. Preschool/Child Care Director
 - i. Written report submitted.
 - e. Principal
 - i. Enrollment numbers for 2023-2024 school year
 - ii. Printed mailer will be mailed to all households in the 52732-zip code. Delivery should be around 5/25.
 - iii. Asst Principal Burke suggested that we reach out to the list of current families with additional children that do not currently attend PoP.
 - iv. There are still some challenges with staffing, but Principal Brown and Asst Principal Burke continue to make this a top priority.
 - f. Pastor
 - i. Oral report given by Father Lamansky
 - 1. Campaign – currently around \$750K committed.
 - 2. Father Lamansky begins his new assignment 7/1/2023. He would appreciate help with packing his u-haul on 6/26/2023 at 9AM.
- 9. Committee Reports
 - a. Enrollment/Retention
 - i. Did not meet.
 - b. Facilities
 - i. Did not meet.
 - ii. Admin will be providing lists of needs. There will be a lot of needs this summer prior to registration in August.
 - c. Faith Life
 - i. Did not meet.
 - d. School Policy
 - i. Did not meet.
 - ii. All current policies are located on a Google drive in outdate word documents. President Connell recommended that we focus on reviewing and updating our policies as a board moving forward.
 - e. Technology
 - i. Did not meet.
 - ii. See above under "communications".

10. Continuing Business

a. Scholarships/ESA

- i. This will remain in continuing business as we continue to navigate the rules and regulations with ESA.

11. New Business

a. Graduate Surveys

- i. Survey results submitted.
- ii. Discussion around some standout topics – Religion and Career/College Counseling & Preparation. Father Lamansky recommended facilitating these surveys more broadly throughout high school and midway through senior year.

b. Officer Nomination

- i. If you wish to be considered for an officer position on the board, notify VP Ruden and board secretary, Newcomb will facilitate an election.
- ii. Connell, Newcomb, and Nelson have expressed interest in remaining in current officer positions.

c. Volunteer Policy Revisions – Ad Hoc Committee

- i. Volunteer Expectations proposal submitted by Jenifer George.
- ii. Recommendations
 1. Update several existing similar volunteer policies and combine them into one.
 2. Present Volunteer Expectations policy as a separate document with acknowledgement in the back-to-school paperwork.
- iii. Discussion
- iv. **ACTION ITEM:** Re-vamp several existing volunteer policies and replace them with one all-encompassing policy in the *Volunteer Expectations* proposal submitted by the Ad-hoc committee.
 1. Newcomb/Baker/carried.

12. Executive Session (if needed)

13. Adjournment at 8:32PM

14. Closing Prayer

Next meeting will be held June 28, 2023, at 6:45PM in the school library.