

Prince of Peace Catholic School

School Board Meeting Minutes

March 29, 2023

6:45PM – School Library

1. Opening Prayer
2. Roll Call
 - a. Present: Sean Connell, Thea Ruden, Natalie Newcomb, James Nelson, Jeff Baker, Tammy Isenhour, Jessica Lingle, Lindsay Morhardt, Shelby Rolston, Mary Jensen, Stephanie Burke, Principal Joe Brown
 - b. Absent: Adam Aude (excused), Father Lamansky, Father Paul
 - c. Guests: none
3. Call Meeting to Order at 6:45PM
4. Approval of Minutes
 - a. Newcomb/Lingle/carried
5. Approval of Agenda
 - a. Ruden/Morhardt/carried
6. Communications
 - a. Lindsay Morhardt communicated concerns that have been brought to her by parents regarding the following topics:
 - i. New Student Screening Process
 1. Principal Brown: School Administrator is meeting with any potential new students and their parents to communicate academic and behavior expectations. Principal Brown said that they will be creating a checklist to be used during these meetings. We do have current admission policies that will be revised and updated as needed. Board President Connell stated that we don't know what will be required of us with the new school choice bill that has been passed. He stated that in the past when the principal held these meetings, clear expectations were set to uphold our Catholic identity.
7. School safety concerns in light of recent events in Nashville. There are concerns regarding one community member (not associated with our school) that is having a public conflict with one of the students that is enrolled at our school causing some questions about safety from other parents.
8. Finance Reports
 - a. Profit & Loss – February 2023
 - b. Balance Sheet – As of February 28, 2023
 - c. Profit & Loss Budget Performance – February 2023
 - d. Discussion regarding the increase in food costs and the significant impact it is having on the budget. Shelby will meet with the Food Director to discuss alternative options to help reduce food costs.
9. Administration Reports

- a. Athletic Director
 - b. Advancement Director
 - i. Written report submitted
 - ii. Discussion regarding the Irish Auction and NCAA tournament raffle.
 - c. Business Director
 - i. Shelby did not have preliminary numbers for the auction available. She will have those out to the board prior to the next meeting.
 - d. Preschool/Childcare Director
 - i. Verbal report given by Director, Mary Jensen
 - ii. 8 of the students registered for next year preschool will also need childcare
 - iii. John Bray from Emergency Management will be meeting with Mary to walk thru emergency planning
 - e. Principal
 - i. Written report submitted
 - ii. Principal Brown praised Nate Vander Bleek for his efforts with fundraising and handling inquiries from community members.
 - iii. Assistant Principal Stephanie Burke reported on positions posted for next school year: Band, P.E., Transitional Kindergarten, 2nd Grade, 4th Grade, Middle School, HS Social Studies, HS Math, K-8 Spanish, Computer Literacy.
 - iv. Contracts will be going out next week – ad hoc finance meeting will be held in the next 2-3 weeks to discuss salary increases for current staff for the 2023-24 school year.
 - f. Pastor
 - i. Verbal report given by Father Paul
 - ii. Father Lamansky has been re-assigned to a parish in Iowa City. He will be replaced by Father Li who is filling in from him Vietnamese diocese.
 - iii. Father Paul is currently working on the Parish Festival which will take place on September 10th. The theme will be Back To School/Back to Parish and will feature food trucks. Father is asking every school committee to have a table with an activity/game and provide information. (For example: School Board, Retention, Boosters, etc.)
 - iv. Chris Vidal has joined the parish as Director of Hispanic Ministry
10. Committee Reports
- a. Enrollment/Retention
 - i. Written report submitted
 - b. Facilities
 - i. Did not meet – no report submitted
 - c. Faith Life
 - i. Did not meet – no report submitted
 - d. School Policy
 - i. Did not meet – no report submitted
 - ii. Aaron Leslie has reached out and would like to serve on this committee
 - e. Technology
 - i. Did not meet – no report submitted

11. Continuing Business

- a. School Calendar 2023-24
 - i. Survey was sent out to all families regarding early outs – results were almost evenly split.
- b. Cell Phone Policy (4th Qtr Trial Period)
 - i. Violations QTD: 10 students total with violations, 2 of those students have 2 violations.
- c. Transitional Kindergarten – Approved last meeting
- d. Tuition will be increased to the maximum amount for the voucher amount. For families that do not meet the income requirements, they will be granted a scholarship to offset the difference in tuition.

12. Executive Session (if necessary)

13. New Business

- a. School Safety – Policy Review
 - i. Board President Connell addressed concerns about safety and security needs for the school. We have gaps that need to be addressed sooner rather than later. Principal Brown believes that we will have cameras in place by September.

14. Adjournment at 8:43PM

15. Closing Prayer

Next meeting will be held April 26, 2023, at 6:45PM in the school library.