

**Prince of Peace Catholic School**

**School Board Meeting Minutes**

**June 28, 2023**

**6:45PM – School Library**

1. Opening Prayer
2. Roll Call

Aude      Baker      Connell      Isenhour      Lingle      Morhardt  
Nelson      Newcomb      Ruden      Fr. Paul Appel      Fr. Le Mr. Brown

Additional Attendance:

Stephanie Burke, Shelby Rolston

3. Call Meeting to Order at 6:46PM
4. Approval of Minutes
  - a. Isenhour/Baker/carried
5. Approval of Agenda
  - a. Newcomb/Ruden/carried
6. Communications
  - a. A parent of a HS student had a conversation with Administration and stated that if PoP does not adjust the grading scale to match that of Clinton High, they will move their son to Clinton High.
7. Finance Reports
8. Administration Reports
  - a. Athletic Director
    - i. Written report submitted.
    - ii. Shelby met with Sheena regarding some items including the budget and coach's pay. This item will be moved to continuing business. President Connell suggested that Sheena prepare a recommendation for an increase.
    - iii. President Connell brought feedback from MS parents regarding open gyms. Asst Principal Burke will contact A.D. regarding how these things should be communicated.
  - b. Advancement Director
    - i. Written report submitted.
    - ii. Business Manager reported that there are several that are under manual review and applicants are not aware that additional information is needed.
  - c. Business Manager
    - i. Written report submitted.
  - d. Preschool/Child Care Director
    - i. Written report submitted.
  - e. Principal

- i. No report submitted.
    - f. Pastor
      - i. Verbal report given.
      - ii. This will be Father Lamansky's last meeting. Tomorrow will be his last day of work at PoP and he will be moving on Friday.
      - iii. Parish Festival will be on September 10<sup>th</sup>. It will be a family event for the school and the parish. Father Paul would like for the School Board to have a booth with a game and some information.
      - iv. Chris Vidal has been hired at the church and will be part time at the school next year to assist with 6<sup>th</sup> & 7<sup>th</sup> grade religion.
      - v. Father Paul did not have any additional information to provide on the investigation with Father Stack. If anyone comes forward with information, please direct them to the Diocese office.
- 9. Committee Reports
  - a. Enrollment/Retention
    - i. Did not meet – no report submitted.
  - b. Facilities
    - i. Verbal report given.
    - ii. The wall at The Joe has a large bow in it and water is pushing against it. We will need to do something to address this.
  - c. Faith Life
    - i. Did not meet – no report submitted.
    - ii. Chris Vidal will be joining this committee.
  - d. School Policy
    - i. We still consistency in the volunteer "policy". Does this need to live in policy, or should this be an administrative function?
  - e. Technology
    - i. Verbal report given by Father Lamansky.
    - ii. Father Lamansky met with LuAnn to discuss options for technology boundaries. The age of our hardware causes many challenges when it comes to adding additional software for restricting access.
    - iii. Father Lamansky recommended that each student have their own user account and have them used on desktop computers.
- 10. Continuing Business
  - a. ESA – Updates
  - b. Officer Nominations
    - i. President – Sean Connell
    - ii. Vice President – TBD when new board appointment is made.
    - iii. Treasurer – James Nelson
    - iv. Secretary – Natalie Newcomb
  - c. Volunteer Policy Revisions – See action items from minutes.
  - d. Cell Phone Policy – Need to revisit before the start of next school year.
- 11. New Business
  - a. Handbook Revisions

- i. See attached.
    - ii. Eliminate Activity Period and start first period at 8:00AM
  - b. Board Appointment
    - i. Father Paul appointed Jim DeMong to a 3 year term beginning July 1, 2023.
  - c. Staffing Updates/Approvals
    - i. ACTION ITEM – Approval to hire Mike Davis, Alice Chavez, Belle Presson, and Laura Schnier. Morhardt/Lingle/carried
- 12. Executive Session
  - a. Enter at 8:32 PM
  - b. Exit at 9:16PM
- 13. Adjournment at 9:17PM
- 14. Closing Prayer

Next meeting will be held June 26, 2023, at 6:45PM in the school library.